

Fixed Cost Pricing

Package	Support Provided	Cost
<p>Option 1: Job Advert</p>	<ol style="list-style-type: none"> Posting the Job Advert on Premium Job Boards Posting the Job Advert on Free Job Boards & Social Media Posting the Job Advert to our candidate database Forwarding all CV's to the instructing recruitment lead for the client 	<p>£500 plus VAT</p> <p>for 4 weeks per job title/role</p>
<p>Option 2: Short-listing Service</p>	<ol style="list-style-type: none"> Creating a bespoke job advert for your vacancy Posting the Job Advert on Premium Job Boards Posting the Job Advert on Free Job Boards & Social Media Posting the Job Advert to our candidate database Reviewing all CV's received against job description and person specification Forwarding short-listed CV's to instructing recruitment lead for the client 	<p>£850 plus VAT</p> <p>per advert regardless of how many postholders are required</p>
<p>Option 3: Telephone Screening Service</p>	<ol style="list-style-type: none"> Creating a bespoke job advert for your vacancy Posting the Job Advert on Premium Job Boards Posting the Job Advert on Free Job Boards & Social Media Posting the Job Advert to our candidate database Reviewing all CV's received against job description and person specification Short-listing CV's to identify applicants suitable for telephone screening Undertaking Telephone Screenings for short-listed candidates Providing recruitment lead for the client with the CV and Telephone Screening Interview notes of the short-listed candidates who are recommended to proceed to interview 	<p>£1,400 plus VAT</p> <p>for the first 3 postholders required from the job advert placed. Then £200 plus VAT per additional postholder required thereafter if required.</p>
<p>Option 4: Interview Service</p>	<ol style="list-style-type: none"> Creating a bespoke job advert for your vacancy Posting the Job Advert on Premium Job Boards Posting the Job Advert on Free Job Boards & Social Media Posting the Job Advert to our candidate database Reviewing all CV's received against job description and person specification Short-listing CV's to identify applicants suitable for telephone screening Undertaking Telephone Screenings for short-listed candidates Booking in interviews for suitable short-listed and telephone screened candidates Liaising with the recruitment lead for the client, advising of interview dates and times (pre-discussed and agreed) Providing recruitment lead for the client with the CV and Telephone Screening Interview notes of the short-listed candidates who are booked in for interview Drafting interview letters for short-listed candidates – advising of arrangements of interviews and documentation required when attending 	<p>£1,700 plus VAT</p> <p>for the first 3 postholders required from the job advert placed. Then £300 plus VAT per additional postholder required thereafter if required.</p>
<p>Option 5: On-Boarding Service</p>	<ol style="list-style-type: none"> Creating a bespoke job advert for your vacancy Posting the Job Advert on Premium Job Boards Posting the Job Advert on Free Job Boards & Social Media Posting the Job Advert to our candidate database Reviewing all CV's received against job description and person specification Short-listing CV's to identify applicants suitable for telephone screening Undertaking Telephone Screenings for short-listed candidates Booking in interviews for suitable short-listed and telephone screened candidates Liaising with the recruitment lead for the client, advising of interview dates and times (pre-discussed and agreed) Providing recruitment lead for the client with the CV and Telephone Screening Interview notes of the short-listed candidates who are booked in for interview Drafting interview letters for short-listed candidates – advising of arrangements of interviews and documentation required when attending Provision of feedback provided to all candidates once advised by the recruitment lead of the client. Confirming verbal offers of employment in writing and advising the applicant of the pre-employment checks required for safe recruitment Undertaking the required pre-employment checks; right to work, enhanced DBS, checking Nurse Pin, and employment references. Advising recruitment lead for the client when the candidate's pre-employment checks are complete and whether they are advised as being satisfactory Agreeing a start date for the applicant; liaising with both parties Creating a draft Contract of Employment confirming start date 	<p>£2,500 plus VAT</p> <p>for the first 3 offered candidates from the job advert placed. Then £500 plus VAT per additional applicant if applicable</p>